04/06/2020 – EFOG Meeting

Present: Nena, Liz, Clay, Wendy, Shane, John, Steve, Ashley, Dean, Bruce

Bruno in Training

Nena

* Ops Meeting Today
	+ Still trying to determine if a shutdown will occur between the 2020-1 and 2020-2 runs
	+ This will be discussed at the Shutdown Planning Meeting this week
		- John to attend Shutdown Planning Meeting this week
* 25ID FE completely delayed due to equipment being stuck in Italy – work will not occur until the Aug/Sept 2020 shutdown
* A decision could be made on Friday of this week to determine if experiments beyond those studying COVID-19 would be allowed to run (other remote experiments and mail-in experiments); we might know more by next Monday, April 13th
* Per S. Flood this past weekend was very quiet at the APS
* Don’t pull down any ESAFs unless you talk to someone at the beamline; all dates are fluid at this point

Liz

* Mentioned to N. Moonier that Anne at 17ID needs help submitting an ESAF
* There are approximately 30 ESAFs in the system today and many of those will not run; ESAFs are very quiet
* ESAF Instruction Guide is now complete; working with Nena and Bruce on where to put the instructions online
* New EA Checklist is now in production as is the new wording for the Soil Tab in the ESAF
* Sent wording for new Explosive Materials Tab to Nena, Bruce, and Shane
* Updating the Experiment Hazard Classes online; Class 6.7 and Class 1 are done; will now review all other hazard classes content
* Working on other new tabs with Bruce, Nena, and Wendy – Live Animals, Rad Sealed Sources, etc.
* All the HEW classes for this fiscal year through March (to earn Virgin Pulse points) are in TMS if anyone needs a training idea

Clay

* Moving forward with his portion of the training
* Contacted other groups (MOM, vac, etc.) to see what they have in place so that we don’t have to reinvent the wheel
* Ken Belcher and Joe Gagliano; did have some ideas for training; vac and Gen 4 &3 of PSS
* It was suggested that our group do a pre-job briefing when other groups come to the APS to do work

Wendy

* Working on procedures
* Working on Shielding Verification procedure with John Vacca (who is quite busy)
* Working on sample holders that need committee review
* Sample containment catalog; uploaded all the sample pictures from last year
* Will revamp the rad samples page later this week

Shane

* In addition to the usual walking of the experiment hall floor this past weekend, also weaved through the hutches looking for anything out of place or strange noises; per N. Moonier this is a good practice for the on-site FC to conduct while we’re in min safe operations
* Starting with Clay’s shift on Thursday the FC2 phone was left in the MCR; Shane will talk to Bruno about this
* Working on his portion of the training manual
* Trying to locate an online explosives material training for Ashley
* Working on distribution list for the notification of explosive material work at the APS; has reached out to Elroy and AFD; can remove Jeff McGhee from the list

John

* Coding and preparing information to paste into the appropriate locations for when he is on-site this Friday
* Taking some OSHA safety council classes
* Taking a project management class but wouldn’t recommend that the group as a whole take this course

Steve

* DEEI training today
* NEC training the rest of this week via Blue Jeans
* Working on the APS enable/disable procedure
* Working on training manual material and will send off for peer review this week
* Training meeting on Tuesday

Ashley

* Finished the anatomy of the APS training
* Worked on the Global Online/Offline procedure
* Working on other training now
* Asked about how to link to ICMS; per W. VanWingeren use the most recent procedure
* Working on a list Kelly Jaje sent of our procedures
* Intro to Particle Accelerators is a good course to take (don’t need to take the quizzes). Course is through Coursera

Dean

* Thank you to Shane for watering Francesco’s plants
* Taking the NEC classes this week

Bruce

* Concentrating on new tabs for ESAFs; Explosives Tab will be first